Meeting Minute First Week

| MEETING NAME | First Weekly Practice on Multi-disciplinary Project Assignment Meeting | | | |
| --- | --- | --- | --- | --- |
| MEETING DATE | Feb 12th, 2022 | TIME | Start | 8:00 am |
| Finish | 10:00 am |
| MEETING PURPOSE | Discuss and find out topic, user requirements, list of devices. | | | |
| LEADER | Vũ Trọng Thiên | | | |
| 3. ACTION TERMS | |  |
| Business | Member in Charge | Due Date |
| Discuss and find out topic, user requirements, list of devices. | Nguyễn Minh Thiện | Feb 12th, 2022 |
| Discuss and find out topic, user requirements, list of devices. | Nguyễn Thế Duy | Feb 12th, 2022 |
| Discuss and find out topic, user requirements, list of devices. | Hồ Trần Nhật Nguyên | Feb 12th, 2022 |
| Discuss and find out topic, user requirements, list of devices. | Nguyễn Hữu Ngọc Vinh | Feb 12th, 2022 |
| Discuss and find out topic, user requirements, list of devices. | Nguyễn Thành Đạt | Feb 12th, 2022 |

| 1. ATTENDANCE AT MEETING |  |
| --- | --- |
| Name | Student’s ID |
| Nguyễn Minh Thiện | 1915294 |
| Nguyễn Thế Duy | 1912912 |
| Hồ Trần Nhật Nguyên | 1914371 |
| Nguyễn Hữu Ngọc Vinh | 1915939 |
| Nguyễn Thành Đạt | 1913060 |

| 2. MEETING DICUSSION | |
| --- | --- |
| Topic | Content |
| 1. Discuss | Find out the topic |
| 2. Find out user requirements | Discuss to find out functional and non-functional requirements, what we are going to do with our topic |